Assistant Professor in Business Informatics

The **Department of Management and Business Law of ELTE GTK** invites enthusiastic and motivating teachers for the position of **Assistant Professor in Business Informatics**. The successful candidate will join a thriving and supportive community of academics who are experts in their fields, and who are committed to excellence in both teaching and research.

1. Position: Assistant Professor in Business Informatics
2. Employment type: full-time, open-ended with a 4-month probation period
3. Field: Business Informatics
4. University: Eötvös Loránd Tudományegyetem (ELTE)
5. Faculty: Economics (ELTE GTK) – the most dynamically growing faculty of Hungary's largest and most popular university
6. Department: Department of Management and Business Law
7. Salary: commensurate with position and experience
8. Location: Central Budapest, (ELTE Trefort Campus and area)
9. Starting date: 1 September 2024
10. Application process:
    - Deadline: 30 April 2024
    - Submit application to: Mr Zoltán FORTUNA, fortuna.zoltan@gtk.elte.hu
    - Documents to be submitted: details in Information for Applicants for Assistant Professor Positions at ELTE GTK
    - Interviews: May 2024
    - Decision: end of May 2024

The position:

This is a full-time, open-ended position to commence 1 September 2024. Applications are welcome until 30 April 2024. Following the initial evaluation of applications, promising candidates will be invited to an interview during the month of May. The final decision is to be announced by the end of May 2024.

In addition to the general list of tasks and requirements summarised here, the position involves the following area-specific duties appropriate to the promotion and performance requirements as defined for assistance professors by ELTE's Employment Regulations.

- **Teaching**: participating in the teaching activities performed by GTK faculty on all educational levels, in the field of **business informatics**.
  Teaching activities involve reviewing existing teaching and assessment activities, planning, and delivering lectures and seminars, undertaking the academic supervision of students completing their thesis, providing assistance with devising, organising, and marking assessments, participating in talent management, contributing to curriculum development, and educational organisation as defined in ELTE GTK's currently effective Instructors' Manual. All activities are to be performed in English.

- **Research**: engaging in research activities in the above-mentioned field, conducting original international publication and academic review activities, initiating, and actively engaging in research carried out at the department.
- **Other**: undertaking administrative responsibilities and contributing to the departmental/faculty tasks that fall to these units from the faculty/university responsibilities and duties

The above list of duties is not exhaustive and may be subject to change. The post holder may be required to undertake other duties within the scope and grading of the position.

The salary is commensurate with position and experience and is based on continuous performance measurement (e.g. teaching quotas and thesis supervision). The expected payment range for assistant professors will be determined by the individual's performance (approximately EUR 2,000-3,500 per month). Additional benefits include social care, healthcare, travel cost reductions, sports facilities, social activities, etc.

Candidate Qualifications specific to the position

Strong candidates for the position will demonstrate the general skills, experience, and qualifications outlined in the document "**Information for Applicants for Assistant Professor Positions at ELTE GTK**".

The current position requires minimum three years of previous experience and these special area-specific qualifications:

- university degree and PhD, preferably in economics / management / organisation sciences, informatics, mathematics, or other relevant fields
- familiarity with specific area-related software/programmes (e.g. Lotus Notes workflow software).

Preference will be given to candidates who have specialised qualifications in the relevant field.

Further information on the employer, the employee benefits, and the entire application procedure are accessible here: "**Information for Applicants for Assistant Professor Positions at ELTE GTK**".